

ISB Executive Committee Meeting Agenda for December 13, 2018

Agenda (by N. Vasilevsky)

Attendees: Nicole, Mary Ann, Sandra, Andrew, Jane, Rama, Cookie, Frederic

Regrets: Sylvain, Pete

For discussion

1. Goals for 2019

- **AI from previous meeting-** think about ideas for our next meeting - giving members value for money
- Potential ideas:
 - Increase membership
 - Sandra will sit down with Lorna to find out what data is in the membership database
 - Follow up with people who lapsed
 - Will likely see a spike in membership from EMBL folks who want to attend the conference (to save \$ on registration)
 - We should target clinical curators/industry curators
 - Jane and Rama have some connections (Pistoia Alliance, Semantics in Clinical Curation)
 - Jane hopes to do a workshop at the conference next year re: industry conference
 - AI: Jane and Rama will submit a workshop proposal
 - AI: Jane will draft an email
 - Sandra will forward a previous example
 - AI: Sandra will send meeting announcement to GSK in London.
 - Jane will write to Samul Hassan @GSK
 - One idea- have a company host the ISB meeting in the future?
 - There are armies of curators at Genentech and GSK
 - Need to think about how balance the conferences
 - Commercial curation companies
 - Rancho Biosciences in San Diego
 - Smaller companies - think about standards, what metadata to use, how to make data FAIR (with the ecosystem of the company)
 - Nicole's ideas:
 - Make the ISB website a definitive source of information about biocuration. While the website contains valuable information, it would be nice to include additional information about the products of our biocuration efforts. For example, an aggregated list of resources, databases and places where researchers could find data standards (like FAIRsharing or NCBI BioPortal) could enable researchers to learn more about the field and for biocurators to learn about each other's work.
 - As the ISB, this is the place that we recommend you go for certain information
 - Issues:

- Concerns about political point of view
 - How to keep this up to date?
 - Elicit blog posts from resource owners – (Communication Committee?)
 - Create a blog tag: tool spotlight, ontology spotlight
- Promote expertise of curators and help external parties find expertise via the ISB website.
 - Create a list of the members on the website, and members can add info about the projects they work on
 - AI: Website committee should look into this
- Increasing awareness of the field of biocuration by promoting the field to career development offices at universities/degree programs.
 - AI: Sandra will look and see if she can find a list of career offices
 - AI: Nicole - Draft email to send to career offices and share with group
- Promote regional interactions amongst biocurators. With colleagues at OHSU, we have unofficially formed a Pacific Northwest Data Librarians group, where we meet locally approximately once a year. The ISB could promote creation of regional groups and promote more interactions with local curators to give more opportunities for networking and collaborations.
 - For example, CDISC meeting sponsored by ISB
 - Ontology development projects - preclinical assays (in vivo assays), create a public standard
 - EC members could propose to organize local events using microgrants, to promote microgrants
 - AI: review text on website, jazz up text, make it clear that it is easy to receive a microgrant
 - Pete: Tweet about microgrants

2. ISB 2019 meeting - Cambridge

- Update from Sandra and Pete
 - Deadline for submissions is Dec 21
 - Scientific committee has chairs for each session
 - Getting sponsors
 - Company of Biologists - applied for grant, this is a group of journals, they do small grants to subsidize meetings, asked for 1000 GBP
 - Pete is booking a dinner at Downing College - will be in addition to the registration fee
 - It was popular last time
 - AI: Conference coordination committee- For future conferences, recommend having a lower registration fee for smaller companies. Need to note this in instructions organizers in google drive (as a recommendation). Too late for upcoming conference.
 - Awards committee. Update from Frederic
 - Will send out email to potential committee members: DONE
 - will ask them to recommend candidates: **not yet done**
- Accepted committee:

- Zhang Zhang, Beijing
 - Terri Attwood, University of Manchester
 - Jean-Philippe Gourdine, Oregon Health and Science University
 - Suzanna Lewis, Berkeley
 - Chris Mungall, Berkeley
 - Eleanor Williams, Cambridge
 - Travel Awards - Committee: Sandra, Frederic, Pete (Chair)
 - Send out notifications, decide who should receive travel awards
- 2. **Assign New EC Members to Committees**
 - ISB Website
 - Andrew, Pete, Rama, Nicole, Frederic
 - A lot of links are dead (see issue: <https://github.com/biocuration/isb-website/issues/50>) - *this has been addressed*
 - Membership: <https://github.com/biocuration/isb-website/issues/46>
Table tied to a different program. AI: Andrew and Pete will look at this
 - Training Committee
 - Nicole, Pete, Mary Ann
 - There is a larger widget in a table format - could add this as a page on the website (although may be a bit tricky with WordPress) - Pete will see what he can do.
 - Could we ask Goblet to promote people adding biocuration material to Goblet
 - AI - Pete to contact Terri Atwood - **DONE (THIS IS CURRENTLY ONGOING)**
 - Communications committee
 - Pete, Nicole, Mary Ann
 - Twitter- ping Pete about any communications that should go out via Twitter
 - Newsletter - send any newsletter content to Nicole - next newsletter will go out in March 2019
 - AI - Sandra will reach out to absent members to ask them to join committees <https://docs.google.com/document/d/1HOqtOOd2nij9OAP4tc7LBAJ4gyqZLJ1zM/PZzUGC1DCM/edit>
 - Outreach committee: Jane, Sandra, Nicole, Mary Ann
- 2. **REMINDER:** Enter data with respect to conference / meeting attendance and populate the [spreadsheet](#)
- 3. **Diversity and Inclusion workshop:**
 - Pete, Nicole, Mary Ann are working on a proposal
 - Sandra will talk to Lindsey Creswell at Cambridge, put her in touch with the working group - done
 - Invite folks from Athena SWAN?: https://en.wikipedia.org/wiki/Athena_SWAN
- 4. **Nicole/Rama - Zenodo community**
 - <https://zenodo.org/communities/>: goal is to have better representation of ISB community expertise on the website. Curation documentation (such as ontology documentation, curation guidelines, etc.) could be submitted to a zenodo community and published with a DOI. Feed to ISB website, people can see the documentation there.

- Try to get some additional documents in hand - emailed Suzi, Chris and Melissa
- Zenodo - is for publishing documents, get DOI, get citable product
- Allows for curators to get credit for published work, for work that is not typically published
- Suzi to talk to GO Consortium at meeting and will follow up with Nicole - *Nicole emailed Suzi on 10/22/18*
- AI: NV: investigate if there is a feed that we could get onto our website
 - From Andrew: looks like Zenodo provides a OAI-PMH interface for third parties (like the ISB website) can get content <http://developers.zenodo.org/#rest-api>, but not sure wordpress has a plugin to consume that data <https://wordpress.org/plugins/search/oai-pmh/> ...
 - Could we just link to the ISB community page from our ISB site?
- AI: NV: set up a sandbox in Zenodo to test out the functionality: <https://zenodo.org/communities/isb/?page=1&size=20> - done
- AI (after first 2 action items are done): Nicole - contact Suzi, Melissa and Chris about sharing content. (Ask consortia to include a 1 page summary rather than detailed curation guidelines that will go out of date, links to their guidelines) - done
 - Textbook type knowledge

5. **2018 - 2019 EC Documentation** - FYI, all the legal docs have been updated for the new year/new committee (Nicole)

6. **AOB**

- Sandra will create a google doc with descriptions of committees: <https://docs.google.com/document/d/1HOqtOOd2nij9OAP4tc7LBAJ4gyqZLJ1zM PZzUGC1DCM/edit>
 - Put on website (once it is ready) - its ready

2. **Future agenda items, or FYI/no discussion needed:**

- Andrew and Frederic will advocate for future conferences
 - Australasia - we should send out a call to host 2021 in the new year
 - 2018 shanghai attendees: <https://docs.google.com/spreadsheets/d/1tfuoxidHMQn6RcC-ruLt8bK-B449VEqAGNECP120vc/edit>
 - Draft email: <https://docs.google.com/document/d/19Sn4CyqZPPMZgng1N4XE P9Pv7XuczSSR4UY2yMkwWTc/edit>
- **ISB 2020 meeting will be at Jax** - Cindy Smith is contact person
- **Flyer for ISB**
 - Available - ready for collection from Sandra, please advise if anyone from your institution is visiting the EBI and they can collect on your behalf. Please distribute to potential new members, funders, people with influence.....
 - Have a table at the conference with the flyers and EC members can sit there during breaks and meet and greet attendees
- NIH RFI on data sharing has been submitted.